@ Tionise
4-4 5-2
4-18

Marketing Plan for AU student project
1/17/98 through 5/31/98

1. Distribute multi-color, attractive flyers to campus weekly.
2. Meetings will continue for 1st and 3rd Saturdays at 12:00 p.m. to 2:00 p.m. for continuity.
3. Each meeting will have a different theme to increase curiosity and increase marketability.
   Initial topics (others to be selected based on feedback from students):

   February 7th. Exploring being Black and Lesbian/Bisexual; Black women loving other women

   February 21st. Loving Women and Loving God; Lesbianism, Religion, Church and God.

   March 7th. Finding, Meeting, and Dating Women; Connecting with Compatible Women.

   March 21st. My Black Community and the Gay Community; Must I Choose?

4. Update Outreach line daily to indicate activity and replenish motivational message from Proud to Be Me; a daily message book for Gays and Lesbians.
5. Include a pager number on Outreach line to avoid repeat hang-ups on line and to increase chances of connecting with callers.
6. Spend time in lesbian chat rooms each week to try to connect with AU students. Post meeting announcement on relevant electronic bulletin boards.
7. Work with 1 or 2 AU student(s) to identify other outreach strategies.
8. Try to arrange speaking opportunities on campus addressing Gay issues to help identify students who may be interested in the group.
9. Place personal classified ads in the Creative Loafing and Southern Voice to identify AU students who would like to meet other students and discuss their issues.
10. Maintain a weekly presence on campus at least one visit per week and identify at least one staff person per campus to assist in identify students who may attend group meetings.
11. Continue print advertising and radio announcement plan as outlined. AV
12. Identify community mental health professionals for referrals and to provide information about the group. – Dr. Chestnut Kathy Martin
13. To avoid creative ownership conflict, the marketing materials and announcements will refer to the group as "JustAU Womyn" pronounced "Just All Women"
14. E-mails sent to Zami regarding the discussion group can be forwarded to cjrabb@jfcs-atlanta.org.

February 7th meeting outline

Goal: Bring at least 5 women together for discussion.

Topic: Exploring being Black and Lesbian/Bisexual; Black Women loving other Women.

Meeting place: Indigo Arts

Cost for space:2 hours @ $25 dollars per hour totaling $50 dollars. Cost recovery plan includes to having volunteer(s) work for 10 hours at $10 per hour at Indigo Arts during the month of February.

This plan is respectfully submitted for your approval

Sincerely, Carla

Objectives
- Leadership Development
- ZAMI Affiliation
- Start their own Group.
- Honorary membership

Carla Rabb

From: IRIS FAWZIA RAFI
Sent: Friday, January 30, 1998 1:39 PM
To: Carla Rabb
Subject: Outreach Project

To: cjrabb@jfcs-atlanta.org
From: bookwoman@mindspring.com (IRIS FAWZIA RAFI)

Hi Carla,

Mary Anne brought her copy of your proposal to the store and I read it and I also got the fax you sent. Everything looks really good especially your decision to maintain a physical presence on the campuses as much as possible and the naming of the group to avoid confusion/anonymity. I had two names/numbers of women in the AUC-staff women-who were either lesbian or sympathetic but I gave that information to Queen. Beverly Guy-Sheftall and Gloria Wade-Gayles are instructors at Spelman and have always been very helpful and open in the past in dealing with lesbian and gay issues. Beveryly may or may not be teaching because she runs the Women's Research Center and travels a great deal. Thus her access to students may be minimal. Wade-Gayles does teach and generally has a good rapport with her students and might be a good contact in terms of identifying students who may have come out to her or inquired about finding support groups. I respect noone at Clark-where I used to teach-enough to even offer a name with whom you could make contact. A close friend was the housing director at Morris Brown but she's no longer there. sorry I can't be of more help but it's been four years since i was teaching in the center and i never had a close relationship with many faculty or staff.

But you seem to be off to a good start. If you need something-money for xeroxing, whatever, don't hesitate to let me know. You have my phone number, the number at the bookstore and now my email address (bookwoman@mindspring.com).

Thanks,

Iris

Progress Report
Outreach Project

In accordance to the marketing plan submitted January 24, 1998. (See attached) I, Carla Rabb Outreach Facilitator, have meet the following goals.

1. Distribute colored flyers for the month of February on Au campuses.
2. Change message line with motivational message and pager number.
3. Working with three AU students to help market program; Virginia Hunt, Kendra Abdulwali and Natalie Shelton.
4. Discussing with Craig Washington the possibility of duplicating a presentation we made for Morris Brown last year that drew many students interested in discussing Lesbian/Gay issues.
5. Placed personal ads in SOVO and Creative Loafing that read: *Black College Women; Let's get together for talks, food, fun & socializing. Sometimes we just need to hang out and kick it.*
6. Have been able to maintain a weekly presence on the campuses.
7. Have identified one staff person to contact on campus.
8. Have met with editor of AUC and designed an advertising plan alternating classified and display ads for the rest of the semester excluding spring break. The total cost in $448.00 including the ads Queen ran.
9. Have identified to mental health professionals who could have referrals.
10. Changed the name to avoid creative ownership conflict with Queen.

In addition, I met with Afrekete and they would like to co-sponsor the meeting on the Lesbianism/Religious conflict. I have gotten a few pages from interested students, although I get hang up calls everyday.

Time/ TRAVEL EXPENSE FORM

FOR MONTH, YEAR Jan' 98 PAGE 1 OF 2

☐ AMERICAN ☐ ARC TITLE V ☐ COLLEGE ☐ DEKALB PIC ☐ MANAGEMENT ☐ SAW OutReach Project

☐ ARC TITLE III ☐ CITY OF ATLANTA ☐ D.D. ☐ DHR ☐ RESETTLEMENT ☐ VESL

DATE	FROM	TO	# OF MILES	Expenses	PURPOSE FOR TRIP
1/19	Worked on Flyer design	Home	1 hr		
1/23	" "	Home	.5 hr		
1/24	Developed Plan	Home	1.5 hour		
1/24	Distributed Flyer Learned Campuses	AU Campus	21 miles 2.5 hrs		
1/28	Copied new flyers	Office Depot	10 miles .5 hrs	5.78	
1/29	Bought batteries			2.68	
1/29	Distributed Flyers	AU Campus	210 miles 1.5 hr.		
1/29	more flyers made	Office Depot	5 miles .5 hr	11.12	
1/30	met w/ AUC Editor Distributed more flyers	AU Campus	21 miles 3 hrs		
1/31	Wrote Ads + Announcements + Faxed to SOVO/Creative Loaf	Mailbox etc	5 miles 1 hr	3.00	

Total mileage		Total Expenses	
x .25 per mile			
+ parking/tolls		Requested by:	Carla Rath
TOTAL THIS PAGE			
FROM ATTACHED PAGES		Supervisor:	
TOTAL AMOUNT REQUESTED			

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https://archive.org/details/plansreports00zami

TRAVEL EXPENSE FORM

FOR MONTH, YEAR _____ PAGE 2 OF 2

☐ AMERICAN ☐ ARC TITLE V ☐ COLLEGE ☐ DEKALB PIC ☐ MANAGEMENT ☐ SAW

☐ ARC TITLE III ☐ CITY OF ATLANTA ☐ D.D. ☐ DHR ☐ RESETTLEMENT ☐ VESL

DATE	FROM	TO	# OF MILES	PURPOSE FOR TRIP
1/31	Indigo Arts		15 miles 1 hr.	Went to intercept students
1/30	" "		15 miles 2 hrs.	just in case some still had old flyers
				Same reason
				There was party planned

Total mileage	113	$22.58	Total Expenses
x .25 per mile	28.25		
+ parking/tolls Total hrs	15.50	Requested by:	Carla Parr
TOTAL THIS PAGE	$300 + 28.25 + 22.58		
FROM ATTACHED PAGES		Supervisor:	
TOTAL AMOUNT REQUESTED	350.83		

OFFICE DEPOT
5064 MEMORIAL DRIVE
STONE MOUNTAIN, GA 30083
404-297-4841

3.02 4865 4933 0137 004
SALE 01/29/98 17:44

8913800377 TABS 4.99
MFG. LIST $ 6.60
4501 S/S COPIES 5.40
SUBTOTAL 10.39
GA 7.00% SALES TAX .73
TOTAL 11.12

8913888189 PRO BUS REFI 2.99
MFG. LIST $ 3.80
SUBTOTAL 13.38
GA 7.00% SALES TAX .94
TOTAL 14.32

8913888189 PRO BUS REFI 2.99-V
MFG. LIST $ 3.80
SUBTOTAL 10.39
GA 7.00% SALES TAX .73
TOTAL 11.12

CASH 11.12

CHANGE .00

THANK YOU FOR SHOPPING AND SAVING A
OFFICE DEPOT

OFFICE DEPOT
5300 PEACHTREE IND BLVD
CHAMBLEE, GA 30341
770-452-0187

3.04 94 7770 0146 008
SALE 01/28/98 09:28

4504 S/S COPIES 5.40
SUBTOTAL 5.40
GA 7.00% SALES TAX .38
TOTAL 5.78

CASH 6.00

CHANGE .22

THANK YOU FOR SHOPPING AND SAVING AT
OFFICE DEPOT

WELCOME TO KROGER GEORGETOWN
451-8350
LERECOWAS YOUR CASHIER TODAY

ENERGIZER 2.50 T
**** TAX .18 BAL 2.68
CASH 3.00

CHANGE .32
1/29/98 2:39 0210 03 1274 16

THE KROGER CO., CELEBRATING

MAIL BOXES, ETC. USA
1096

01-31-98 15:30 123
0001 0001
FAX $3.00
CASH $3.00

Progress Report
Outreach Project
Month of February

This report is to update the ZAMI steering committee on the progress of the Atlanta University Center Outreach Project.

Meeting of February 7th. seven women participated. 4 students of Clark and 3 from Spelman. We discussed the three layers of oppression that Black Lesbian face in our society. Activities included listening to audio exerts of Audre Lorde, experiments in vulnerability, discussion, listening to folk music by Lesbian artists and finally a competitive game of Lesbian charade. Feedback from the group was positive.

Meeting of the February 21st. six women participated, 4 from last meeting and two new participants. 2 were from Spelman and three from Clark and 1 unknown. Discussion focused on religion and Lesbianism. We read exerts from Linda Villarosa's article "Revelation". We discussed our religious roots and how it factors into Homophobia in the Black community. We also read exerts from Holy Homosexual. Meeting ran over 40 minutes and group began planning for a larger panel to discuss religion and Lesbian issues on campus on April 7th. at the Cosby auditorium.

Carla Rabb
TIME\TRAVEL\EXPENSE SHEET
For the Month of February 1998

Date	Task	Time	Miles Traveled	Expenses	Purpose
1/24		.5	4	$4.25	old receipt for tape and tacks to post flyers
1/24	fax	.25	2	$1.00	old receipt fax marketing plan to Iris
2/4	Afrekete meeting	2	21	0	Marketing
2/4	posted flyers	1	0	0	Marketing
2/7	Food for Outreach Group (OG)	.5	1	$12.70	Snacks for OG
2/7	copies/supplies	.5	5	$37.04	copy flyers/easel-flip chart
2/7	planning	1.5	0	0	Planning for meeting pulling reference materials such as poems, songs, articles books ect.
2/7	meeting facilitation	3	15	0	11:30 a.m to 2:30 p.m.
2/12	met w/ student on campus	1	21	0	paid student for marketing OG
2/21	Food for Outreach Group (OG)	.5	1	$14.16	Snacks for OG
2/21	copies	.5	1	$3.50	Copy of Villarosa article
2/21	meeting facilitation	3	15	0	11:30 a.m to 2:30 p.m.
2/21	planning	1.5	0	0	Planning for meeting pulling reference materials such as poems, songs, articles books ect.
2/24	compile reports	1	0	0	prepare report for steering committee
2/28	phone time	1	0	0	sum total of time spent on telephone returning phone calls, answering message in all three voice mails and updating ad @ AUC digest and other miscellaneous calls
2/28	student recruitment	0	0	$20.00	
Totals		17.75	86	$ 92.65	
			.25		
Total Due		$300.00	$21.50	$96.65	**$ 418.15**

Chris Rabb

TIME/TRAVEL/EXPENSE SHEET

For the Month of February 1998

Date	Task	Time	Miles Traveled	Expenses	Purpose
1/14		.5	4	$4.25	old receipt for tape and tacks to post flyers
1/24	fax	.25	2	$1.00	old receipt fax marketing plan to Iris
2/4	Airtrade meeting	2	21	0	Marketing
2/4	posted flyers	1	0	0	Marketing
2/7	Food for Outreach Group (OG)	.5	1	$12.70	Snacks for OG
2/7	copies/supplies	.5	5	$3.04	copy fly sr/easel-flip chart
2/7	planning	1.5	0	0	Planning for meeting pulling reference materials such as poems, songs, articles books ect
2/7	meeting facilitation	3	15	0	11:30 a.m to 2:30 p.m
2/12	mtg w/ student on campus	1	21	0	paid student for marketing OG
2/21	Food for Outreach Group (OG)	.5	1	$14.16	Snacks for OG
2/21	copies	.5	1	$3.50	Copy of Villanova article
2/21	meeting facilitation	3	15	0	11:30 a.m to 2:30 p.m
2/21	planning	1.5	0	0	Planning for meeting pulling reference materials such as poems, songs, articles books ect
2/24	compile repons	1	0	0	prepare report for steering committee
2/28	phone time	1	0	0	sum total of time spent on telephone returning phone calls, answering message in all three voice mails and updating ad @ AUC digest and other miscellaneous calls
2/28	student recruitment	0	0	$20.00	
Totals		17.75	86	$ 92.65	
			.25		
Total Due		$300.00	$21.50	$96.65	$ 818.15

Progress Report
Outreach Project
Month of March

This report is to update the ZAMI steering committee on the progress of the Atlanta University Center Outreach Project.

Meeting of March 7th. three women participated. 1 student of Clark and 2 from Spelman. The group participated in a mini Women on Women workshop using the workbooks. We discussed dating, healing from bad relationships, being friends with ex-lovers and reuniting with past lovers. We also discussed the end of the year party, the panel discussion and set dates for planning meeting dates.

Meeting of the March 21st occurred during spring break. Most students notified me that they would be out of town during this period. One new Clark Atlanta woman attended. We discussed the activities of the support group, the panel discussion, relationships, and so forth.

Upcoming events:

- April 4th - Soiree meeting at students home in West End
- April 7th - Panel discussion
- April 18th - Regular meeting to introduce ZAMI Steering committee members
- May 2nd - Audre Lorde scholarship fundraising party event

Carla Rabb
TIME\TRAVEL\EXPENSE SHEET
For the Month of March 1998

Date	Task	Time	Miles Traveled	Expenses	Purpose
03/06/98	Planning	1	0	0	Planning for 3/7 meeting
03/07/98	Purchase supplies	.5	4	$25.63	Supplies for fliers
03/07/98	Purchase beverages for meeting	.25	5	$2.30	Refreshments
03/07/98	Purchase food for meeting	.5	5	$23.53	Refreshments
03/07/98	Facilitate meeting	4	30	0	12:00 pm - 3:00 pm (round trip 15 x 2) plus drive time
03/07/98	Student recruitment	0	0	$30.00	
03/07/98	Women on Women work books	0	0	$15.00	3 workbooks @ $5 each
03/21/98	Facilitate meeting	4	30	0	11:45 pm - 2:45 pm (round trip 15 x 2) plus drive time
03/22/98	Purchase supplies	.5	4	$17.62	Supplies for fliers
03/22/98	met w/ student on campus	2.25	42	0	Planning session for panel discussion (round trip 21 x 2)
03/24/98	Postage	0	0	$1.28	4 stamps @ 32 cents
03/24/98	Marketing and public service announcements	1	0	0	Contacted Creative Loafing, top 10 urban radio stations, AUC digest to market panel discussion
03/25/98	Copies	.5	10	$17.12	Copies for fliers
03/25/98	Deliver fliers to students	1	30	0	Dropped off fliers for panel discussion (round trip 15 x 2)
03/26/98	Panel discussion advertisement	0	0	$18.50	The AUC Digest invoice # 003117
03/31/98	Compile reports	1	0	0	Prepare steering committee report
03/01-03/31	Phone time	3	0	0	Planning panel discussion, marketing panel discussion and meetings, planning advertising with AUC digest, discussing party planning, responding to student calls
Totals		19.50	160	$ 150.98	

Darla Rabb

TIME/TRAVEL/EXPENSE SHEET

For the Month of March 1998

Date	Task	Time	Miles Traveled	Expenses	Purpose
03/05/98	Planning	1	0	0	Planning for 3/7 meeting
03/07/98	Purchase supplies	.5	4	$25.65	Supplies for fliers
03/07/98	Purchase beverages for meeting	.25	5	$2.50	Refreshments
03/07/98	Purchase food for meeting	.5	5	$23.53	Refreshments
03/07/98	Facilitate meeting	4	30	0	12:00 pm - 3:00 pm (round trip 15 x 2) plus drive time
03/07/98	Student recruitment	0	0	$30.00	
03/07/98	Women on Women work books	0	0	$15.00	3 workbooks @ $5 each
03/21/98	Facilitate meeting	4	30	0	11:45 pm - 2:45 pm (round trip 15 x 2) plus drive time
03/22/98	Purchase supplies	.5	4	$17.62	Supplies for fliers
03/22/98	met w/ student on campus	2.25	42	0	Planning session for panel discussion (round trip 21 x 2)
03/24/98	Postage	0	0	$1.28	4 stamps @ 32 cents
03/24/98	Marketing and public service announcements	1	0	0	Contacted Creative Loafing, top 10 urban radio stations, AUC digest to market panel discussion
03/25/98	Copies	.5	10	$17.12	Copies for fliers
03/25/98	Deliver fliers to students	1	30	0	Dropped off fliers for panel discussion (round trip 15 x 2)
03/26/98	Panel discussion advertisement	0	0	$18.50	The AUC Digest invoice # 003117
03/31/98	Compile reports	1	0	0	Prepare steering committee report
03/01- 03/31	Phone time	3	0	0	Planning panel discussion, marketing panel discussion and meetings, planning advertising with AUC digest, discussing party planning, responding to student calls
Totals		19.50	160	$150.98	

			.25	0	
Total Due		$300.00	$40.00	$ 150.98	**$ 490.98**

$44.70

Carla,

Enclosed please find your check. This may seem like nitpicking but we have to have a receipt for everything before we can reimburse you for those items. Therefore, we need receipts for the workbooks, stamps and the receipts from the students you hired. We also need receipts from the students hired last month as well.

I also want to say that the steering committee is very pleased with the job that you've done and we really look forward to meeting with "JUST AU WOMEN" on the 18th.

In Sisterhood,
Mary Anne
4/7/98

Workbooks 15.00
Stamps 1.28
Student Recruiter 30.00
46.28

480 - 9.8
46.28
$44.70

Progress Report
Outreach Project
Month of April

This report is to update ZAMI on the progress on the Atlanta University Center Outreach Project.

Meeting of April 4th, there were eight women who attended. There were 3 from Spelman, 3 from Clark and 2 from Morris Brown. This meeting was a Soiree. Activities included socializing, networking, refreshments, board games and planning for the 4/18 and 5/2 events.

Homosexuality and Spirituality panel discussion co-sponsored by ZAMI and Just AU Womyn 4/7 was lead by students from Spelman and 5 other Just AU Womyn participants attended. Total 60 attendees were counted. The discussion was of high quality and well managed. The panel consisted of Dr. White, a gay professor who wrote a study on gays in the Mormon faith, Reverend Kathi Martin, an out Lesbian minister, and Motiryo Kwanna Eddins, an out Lesbian student and Just Au Womyn participant.

On the meeting of April 18 no one participated due to the Black college celebration weekend (Freaknik).

Expenses of April '98
Carla Rabb
Out Reach Project

Date	Task	Time	Miles Traveled	Expenses	Purpose
3/7/98	Women on Women workbooks			$15.00	Unpaid expense from last month
04/01/98	Copies	.25	2	$1.40	Copies of directions to April 4th meeting
04/01/98	met w/ student on campus	2.25	42	0	Planning session for panel discussion (round trip 21 x 2)
04/98	Marketing May 2nd event	3.5	108	$15.00	Marketing 5/2 event including admission charge to night clubs to meet members of Just AU Womyn 4/15 , 4/22 , & 4/19
04/04/98	Food for April 4th meeting /Soiree	.75	2	$40.87	Refreshments
04/04/98	Facilitate meeting	4	46	0	12:00 pm - 3:00 pm plus drive time
04/04/98	Purchase food & supplies for April 4th Soiree	.5	10	$4.48.	Supplies and food for Soiree
04/07/98	Purchase supplies	.5	10	$6.73	Golf pencils for panel discussion
04/07/98	Panel discussion	3	42	$0	Homosexuality and Spirituality Panel Discussion
4/13/98	Deliver fliers to students	1	42	0	Dropped off flyers for panel discussion [redacted]
04/15/98	Flyer for May 2nd Party	2.5	12	$16.05	Flyer lay out and printing for May 2nd event
04/15/98	Purchase supplies	.5	5	$11.11	Miscellaneous supplies, receipt book, date stamp
04/17/98	Student recruitment	0	0	$70.00	Reimbursement for payment of students who helped advertise the support group by posting flyers
04/18/98	Facilitate meeting	3	30	0	11:30 pm - 2:00 pm (round trip 15 x 2) plus drive time
04/20/98	Purchase supplies for May 4th event mailing	1.5	15	$25.74	Mailing supplies and copies
04/21/98	Postage	3.	10	$80.00	Postage for advertising mailing and time putting mailing together
04/28/98	Compile reports	1	0	0	Prepare steering committee report
04/01-04/30	Phone time	1.5	0	0	Planning panel discussion, marketing panel discussion and meetings, planning advertising with AUC digest, discussing party planning, responding to student calls
Totals		28.75	376	286.38	
			.25	0	
Total Due		$300.00	$94.00	$286.38	**$680.38**

Receipt to ur
" to clubs
" to workbooks

Progress Report
Outreach Project
Month of April

This report is to update ZAMI on the progress on the Atlanta University Center Outreach Project.

Meeting of April 4th, there were eight women who attended. There were 3 from Spelman, 3 from Clark and 2 from Morris Brown. This meeting was a Soiree. Activities included socializing, networking, refreshments, board games and planning for the 4/18 and 5/2 events.

Homosexuality and Spirituality panel discussion co-sponsored by ZAMI and Just AU Womyn 4/7 was lead by students from Spelman and 5 other Just AU Womyn participants attended. Total 60 attendees were counted. The discussion was of high quality and well managed. The panel consisted of Dr. White, a gay professor who wrote a study on gays in the Mormon faith, Reverend Kathi Martin, an out Lesbian minister, and Motiryo Kwanna Eddins, an out Lesbian student and Just Au Womyn participant.

On the meeting of April 18 no one participated due to the Black college celebration weekend (Freaknik).

Expense - 4-98

Date	Task	Time	Miles Traveled	Expenses	Purpose
3/7/98	Women on Women workbooks			$15.00	Unpaid expense from last month
04/01/98	Copies	.25	2	$1.40	Copies of directions to April 4th meeting
04/01/98	met w/ student on campus	2.25	42	0	Planning session for panel discussion (round trip 21 x 2)
04/98	Marketing May 2nd event	3.5	108	$15.00	Marketing 5/2 event including admission charge to night clubs to meet members of Just AU Womyn 4/15 , 4/22 , & 4/19
04/04/98	Food for April 4th meeting /Soiree	.75	2	$40.87	Refreshments
04/04/98	Facilitate meeting	4	46	0	12:00 pm - 3:00 pm plus drive time
04/04/98	Purchase food & supplies for April 4th Soiree	.5	10	$4.48.	Supplies and food for Soiree
04/07/98	Purchase supplies	.5	10	$6.73	Golf pencils for panel discussion
04/07/98	Panel discussion	3	42	$0	Homosexuality and Spirituality Panel Discussion
4/13/98	Deliver fliers to students	1	42	0	Dropped off flyers for panel discussion ([redacted])
04/15/98	Flyer for May 2nd Party	2.5	12	$16.05	Flyer lay out and printing for May 2nd event
04/15/98	Purchase supplies	.5	5	$11.11	Miscellaneous supplies, receipt book, date stamp
04/17/98	Student recruitment	0	0	$70.00	Reimbursement for payment of students who helped advertise the support group by posting flyers
04/18/98	Facilitate meeting	3	30	0	11:30 pm - 2:00 pm (round trip 15 x 2) plus drive time
04/20/98	Purchase supplies for May 4th event mailing	1.5	15	$25.74	Mailing supplies and copies
04/21/98	Postage	3.	10	$80.00	Postage for advertising mailing and time putting mailing together
04/28/98	Compile reports	1	0	0	Prepare steering committee report
04/01-04/30	Phone time	1.5	0	0	Planning panel discussion, marketing panel discussion and meetings, planning advertising with AUC digest, discussing party planning, responding to student calls
Totals		28.75	376	286.38	
			.25	0	
Total Due		$300.00	$94.00	$286.38	**$680.38**

Just AU Womyn Out Reach Program
Participation Report
January 17 to May 31, 1998
Submitted by Carla Rabb

Just AU Womyn Event	2/7/98 Support Group Meeting	2/21/98 Support Group Meeting	3/7/98 Support Group Meeting	3/21/98 Support Group Meeting	4/4/98 Support Group Meeting/ Soiree	4/7/98 Panel Discussion	4/18/98 Support Group Meeting/ ZAMI Intro	Total
Attendance of AU Womyn	7	6	3	1 (Spring break)	8	7 (60 total attendees)	0 (Freaknik Weekend)	32
Desired attendance of AU Womyn	5	5	5	5	5	5	5	35
Running Total	7	13	16	17	25	32	32	Average Attendance 4.6 students 91.4% of Goal!

The final Just AU Womyn event which is an end of the semester party is expected to draw approximately 200 people. This includes students and other community members.. The event is scheduled for Saturday, May 2, 1998 at Indigo Arts.

As the report indicated, Just AU Womyn's participation was within 91.4% of the goal.

13 Different women attended support groups to

Progress Report
Outreach Project
Month of March

This report is to update the ZAMI steering committee on the progress of the Atlanta University Center Outreach Project.

Meeting of March 7th. three women participated. 1 student of Clark and 2 from Spelman. The group participated in a mini Women on Women workshop using the workbooks. We discussed dating, healing from bad relationships, being friends with ex-lovers and reuniting with past lovers. We also discussed the end of the year party, the panel discussion and set dates for planning meeting dates.

Meeting of the March 21st occurred during spring break. Most students notified me that they would be out of town during this period. One new Clark Atlanta woman attended. We discussed the activities of the support group, the panel discussion, relationships, and so forth.

Upcoming events:

- April 4th - Soiree meeting at students home in West End
- April 7th - Panel discussion
- April 18th - Regular meeting to introduce ZAMI Steering committee members
- May 2nd - Audre Lorde scholarship fundraising party event

- May 2nd - Area Leader meeting at Bethany Park
- April 18th - Regular meeting to introduce YAM! Steering committee members
- April 7th - Final deadline
- April 4th - Spring meeting at Bethany Home in West End

Upcoming events:

Don't be late for the meeting!

Have you been thinking about the possibility of the Young Adult Ministry? Then this is the time to get involved. We desperately need your input and participation in order to make this ministry a success. We are meeting on Monday, April 7th at 7:00 PM at Bethany Home in West End. Please plan to attend. We promise it will be worth your while.

Bring your friends!

Have you been thinking about the possibility of the Young Adult Ministry? Then this is the time to get involved. We desperately need your input and participation in order to make this ministry a success. We are meeting on Monday, April 7th at 7:00 PM at Bethany Home in West End. Please plan to attend. We promise it will be worth your while.

Bring your friends!

Meeting of March 7th at 7:00 PM at Bethany Home in West End. Please plan to attend. We promise it will be worth your while.

Respectfully submitted,

Project Director
Outreach Project
Student Region

Carla Rabb
TIME\TRAVEL\EXPENSE SHEET
For the Month of March 1998

Date	Task	Time	Miles Traveled	Expenses	Purpose
03/06/98	Planning	1	0	0	Planning for 3/7 meeting
03/07/98	Purchase supplies	.5	4	$25.63	Supplies for fliers
03/07/98	Purchase beverages for meeting	.25	5	$2.30	Refreshments
03/07/98	Purchase food for meeting	.5	5	$23.53	Refreshments
03/07/98	Facilitate meeting	4	30	0	12:00 pm - 3:00 pm (round trip 15 x 2) plus drive time
03/07/98	Student recruitment	0	0	$30.00	
03/07/98	Women on Women work books	0	0	$15.00	3 workbooks @ $5 each
03/21/98	Facilitate meeting	4	30	0	11:45 pm - 2:45 pm (round trip 15 x 2) plus drive time
03/22/98	Purchase supplies	.5	4	$17.62	Supplies for fliers
03/22/98	met w/ student on campus	2.25	42	0	Planning session for panel discussion (round trip 21 x 2)
03/24/98	Postage	0	0	$1.28	4 stamps @ 32 cents
03/24/98	Marketing and public service announcements	1	0	0	Contacted Creative Loafing, top 10 urban radio stations, AUC digest to market panel discussion
03/25/98	Copies	.5	10	$17.12	Copies for fliers
03/25/98	Deliver fliers to students	1	30	0	Dropped off fliers for panel discussion (round trip 15 x 2)
03/26/98	Panel discussion advertisement	0	0	$18.50	The AUC Digest invoice # 003117
03/31/98	Compile reports	1	0	0	Prepare steering committee report
03/01-03/31	Phone time	3	0	0	Planning panel discussion, marketing panel discussion and meetings, planning advertising with AUC digest, discussing party planning, responding to student calls
Totals		19.50	160	$ 150.98	

Chris Rabb

TIME/TRAVEL/EXPENSE SHEET

For the Month of March 1998

Date	Task	Time	Miles Traveled	Expenses	Purpose
03/06/98	Planning	1	0	0	Planning for 3/7 meeting
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Totals		19.50	160	$ 150.98	

			.25	0	
Total Due		$300.00	$40.00	$ 150.98	**$ 490.98**